

**SPECIAL TERM  
SPECIAL SESSION  
SEPTEMBER 3, 2024**

On this the 3<sup>rd</sup> day of September, 2024, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Special Term, Special Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Hunt opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none.

**Public Hearing on FY 2025 proposed Budget.**

Public Hearing opened at 9:02 a.m.

Monica Foster, Tax Assessor-Collector, was present in Court with questions/concerns regarding wages for a position within her office within the FY2025 proposed Budget.

Public Hearing closed at 9:16 a.m.

**Consider adoption of FY 2025 Budget, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to adopt the Jackson County FY 2025 budget that will raise more total property tax revenue than in the previous year by \$45,975.00 or .30% increase and of the amount of \$56,407.00 is tax revenue to be raised from new property added to the tax roll this year. Motion carried unanimously by a record vote.

Clerk's Note: A copy of the budget on file among exhibits of Commissioners' Court.

**Public Hearing on proposed Jackson County tax rate for 2024 tax year.**

Public Hearing opened at 9:18 a.m.

There were no Public Comments.

Public Hearing closed at 9:19 a.m.

**Consider approving Jackson County tax rate for 2024 tax years, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela to approve the Jackson County tax rate for the 2024 tax year in the total amount of .4296 per one-hundred-dollar valuation, and of that, .3818 is County General Fund Maintenance and Operations and .0478 is County Wide Drainage. This tax rate will raise more taxes for maintenance and operations than last years tax rate. Motion carried unanimously by a record vote.

Clerk's Note: A copy of the order on file among exhibits of Commissioners' Court.

**Consider ratification of the Jackson County FY 2025 budget that will raise more total property tax revenue than in the previous year by \$45,975.00 or .30% increase and of the amount of \$56,407.00 is tax revenue to be raised from new property added to the tax roll this year, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Hunt, to ratify the Jackson County FY 2025 budget that will raise more total property tax revenue than in the previous year by \$45,975.00 or .30% increase and of the amount of \$56,407.00 is tax revenue to be raised from new property added to the tax roll this year. Motion carried.

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**Consider budget amendments, line-item transfers and revenue certification for FY2024 Budget, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Karl, to approve the budget amendments, line-item transfers and revenue certification for FY 2024 Budget. Motion carried.  
Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

**Consider bids received for Hurricane Shutters for the Courthouse and Services Building to be paid from ARPA funds, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve bids received for Hurricane Shutters for the Courthouse and Services Building in an amount up to \$295,300.00 to be paid from ARPA funds as well as exploring the option of using accordion doors for Courthouse and Services Building. Motion carried.  
Clerk's Note: A copy of the bids on file among exhibits of Commissioners' Court.

**Consider soliciting bids for jail cooler/freezer unit, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to solicit bids for a jail cooler/freezer unit. Motion carried.

**Consider and approve authorization to issue requests for proposal (RFP) for administrative services and requests for qualifications (RFQ) for engineering services for grant pre-application (Phase I), application (Phase II), and implementation services for Texas Community Development Grant Program for 2025-2026 Community Development Fund and all eligible activities per the application guidance as administered by the Texas Department of Agriculture, and take any necessary action.**

A motion was made by Comm. Martin, and seconded by Comm. Hunt, to approve authorization to issue requests for proposal (RFP) for administrative services and requests for qualifications (RFQ) for engineering services for grant pre-application (Phase I), application (Phase II), and implementation services for Texas Community Development Grant Program for 2025-2026 Community Development Fund and all eligible activities per the application guidance as administered by the Texas Department of Agriculture. Motion carried.

**Discuss and consider ratification of approval of Vista Team Sync software and installation in the amount of \$2,200 for Voter Registration as included in FY 2025 budget, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to Ratify the approval of Vista Team Sync software and installation in the amount of \$2,200 for Voter Registration as included in FY 2025 budget. Motion carried.


**ADJOURNMENT**

A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 9:44 a.m.  
Meeting **ADJOURNED**

**APPROVED** this the 10<sup>th</sup> day of September 2024.

  
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Jill Sklar  
County Judge

ATTEST:

  
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Katherine M. Respondek, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

September 3, 2024